

Instructions for poster presentation in Japan–India YNU Symposium 2020

Presenters are asked to prepare two-page PowerPoint slides with 4:3 or 16:9 ratio, which will be used for Poster Session (Short Presentation and Discussion Session) and Symposium Abstracts. In the Discussion Session, presenters may add some slides into your two-page PowerPoint slides to enhance your presentation.

How to conduct the online poster session

- The poster session will be carried out online with Zoom meetings.
- The online poster session consists of the **Short Presentation** by all presenters in a main room and the **Discussion Session** in breakout rooms prepared for an individual poster presentation.
- At the Short Presentation, presenters should talk using the two-page PowerPoint slides (2-3min talk for each presentation without discussion).
- At the Discussion Session, presenters move to their breakout room and share your PowerPoint screen to discuss with participants. You can use additional slides at the discussion session, if you need.
- The details of the presentation will be informed at a later date.

Preparation of two-page PowerPoint slides

- Prepare two-page PowerPoint slides with 4:3 or 16:9 ratio for Symposium Abstract, Short Presentation, and Discussion session as follows:
 - The first slide should include a presentation title, author names (presenter's name should be underlined), affiliations, and a 100 to 150-word abstract.
 - In the second slide, place highlights of the scope and results of your research using illustrations.
 - Save the two slides **in PDF format** and submit.
- Each two-page PowerPoint slides data will be printed on one A4 page by the symposium office as an abstract of your presentation and published in *Symposium Abstracts*. (See *Poster Example*)

Registration for poster session and submission of Short Presentation file

- Access symposium website: https://www.catcorp.jp/Japan-India/reg_index.php
- Select “presenter” as Type of Participation. Fill out the registration form, and then submit.
- Upload your **PDF-formatted Short Presentation file** via the abstract submission page. The URL of the page is described in the auto-reply e-mail sent to you from the Secretariat, symposium@catcorp.jp, when you complete your registration. (You can replace the abstract file by the deadline of Submission of Short Presentation slides.)

Deadlines

Registration for poster session: **3rd, December 2020** **10th, December 2020**

Submission of Short Presentation slides: **15th, December 2020**